



Growkids Project Co-ordinator Role Description

To co-ordinate the day to day running of the Growkids project. To oversee the development of the project and the team of volunteers that runs it.

As a church we seek to express Gods love and kindness in practical ways to meet the needs of those around us and make a difference. The Growkids Project accepts donations of good quality/ new clothing and equipment for 0-12 years olds and give it to those in need for free. Its sorted, cleaned and ordered for any family in need of support to attend a session and choose the items they need without referral. We create a welcoming environment, breaking social isolation and the stigma of asking for help with dignity, generosity, empowerment and an invitation to community. We currently run Growbaby 0-5 and Growkids 0-12 in 3 locations in Norfolk.

This role involves playing an active part in the staff team of Gateway Vineyard church.

Post Holder Responsibilities

To grow and develop the reach of the Growkids project

To oversee the weekly operation of Growkids and Growbaby, organising effectively the smooth running of the project in different locations.

Effectively I.R.T.M.D.N (Identify, Recruit, Train, Monitor, Deploy, Nurture) and build healthy passionate teams who carry the vision for compassion ministry and Growkids

Lead, support, equip and work through a growing team of volunteer leaders and team members focused on developing compassion ministry in line with Gateways vision and values

Contribute to the identification and development of compassion initiatives including Love Christmas

Liaise with agencies, stakeholders and wider contacts, representing Gateway in the community and further afield as appropriate

Participate in the wider staff team of Gateway Vineyard

Line manage the Compassion Administrator

Reporting to

Nominated Pastor, Gateway Vineyard Church

Terms

This post is 15 hours a week with a starting salary in the region of 10,400. 2 days a week plus some evenings. The role is initially funded for 12 months with a probation period of 3 months.

The post holder will be entitled to 10 days annual leave

The post holder will be entitled to receive a pension contribution of 7%

The role is subject to a full DBS check

Person Specification

*Have a personal Christian faith and live a lifestyle consistent with the values of your Christian faith

Be loyal to the Senior Pastors, Leadership Team, Gateway Vineyard and the Vineyard Churches movement

Experience and knowledge of the Growkids Project

Experience of leading and building team

A passion to equip people others to see families being welcomed , needs met and outward focused

Ability to communicate vision, teach and train, delegate and work through others

Qualified to A-Level or similar OR hold and maintain a qualification relevant to the post

Be Computer literate [Microsoft office, internet, databases]

Organised and self motivated

Able to work as a part of a team

A working knowledge of safeguarding

Excellent interpersonal skills

***Occupational Requirement**

This role has an Occupational Requirement to be a Christian, as permitted under Schedule 9, Part 1, of the Equality Act 2010