

About Highway Vineyard Church (HVC)

HVC is a growing multicultural church in the Borough of Newham in East London, with the vision to be a multi-site church and our aim is to pastor the city. We are seeking to contagiously and compassionately demonstrate and communicate the love of Jesus to the people of our city.

Our Sunday morning worship service at our Stratford site has regular attendance in the region of 200. Our Sunday morning worship service at our Manor Park site has regular attendance in the region of 30-40.

Organisational context and Current Priorities

HVC currently runs a variety of compassion projects at both our sites, including a food bank and pantry at our Store House, a baby clothes bank called Growbaby and we are also working with a local hotel which houses new asylum seekers, providing families space to cook in a large church' kitchen.

Our Stratford site has a large purpose-built building on the main road into Stratford within 20 minutes' walk of the Olympic Park and our Manor Park site has a smaller building which is situated in a diverse community.

We have the following on our staff team (some paid, some voluntary) at HVC:

- A Senior Pastor
- Two Site Pastors
- A Pioneer Pastor
- A Youth and Community Pastor
- Children & Families Pastor
- A Welcome Pastor
- Operations Manager
- A Store House Manager
- A Finance Officer
- A Facilities Manager

We are in a partnership with London City Mission and have an evangelist working with us half a day a week.

This post carries an occupational requirement on the grounds of religion and belief. Candidates applying must be able to demonstrate a Christian belief and value system in line with Vineyard Churches UK & Ireland Statement of Faith:

<http://www.vineyardchurches.org.uk/resources/tools/statement-of-faith/>

Children and Families Pastor Job Description

Highway Vineyard Church

Job Title

Children and Families Pastor - One Year Fixed Term Contract (Maternity Cover)

The Role

Are you passionate about seeing children come to know Jesus and grow in relationship with Him? This is an exciting opportunity to be a part of our growing children's ministry, helping to direct the vision of Highway Vineyard Kids and deliver our programme of children's discipleship. We have four groups running across two sites and around 25 - 35 children regularly attending our church.

Alongside running the children's ministry, you will be responsible for our compassion and outreach ministries aimed at local families with under 11s. We are seeking a seasoned and skilled individual with a keen understanding of church leadership and a heart to see the Kingdom advance through children's ministry and a passion for bringing God's love and truth to families in our local areas.

Team

You will be responsible to Simon Clinton, Senior Pastor, and will regularly work together with the Youth Pastor and Operations Manager.

Hours worked

Full-time, 5 days per week (37.5 hours), Tuesday - Friday and Sundays. You will sometimes be required to work evenings and Saturdays, for which time off in-lieu will be rewarded.

Alternative working arrangements may be considered for suitable candidates

Salary

£30,000 pro rata + pension provision

Annual Leave

The annual total is 25 days +8 Bank Holidays for full time or pro-rata.

Terms of Employment

This is a one year, fixed-term contract as maternity leave cover.

Key Responsibilities

- **Facilitating the vision and direction of Highway Vineyard Kids**

Highway Kids is full of potential; there is so much we believe God wants to do in and through our children's ministry. We are looking for a Children and Families Pastor who will continue to cast and facilitate the vision of our ministries so that they grow and flourish.

- **Planning and preparing our Sunday groups**

You will be required to oversee and support the children's ministries at both our sites (Stratford and Manor Park), by developing a yearly curriculum for Kids' Church, planning and preparing the material for Sunday mornings for all age groups and ensuring that all teams are operating at a high-standard with the support and resources they need.

- **Development of volunteers**

You will be managing and working with a lot of volunteers across the children's and outreach ministries. A key role of the Children and Families Pastor will be to recruit, delegate and support the volunteer teams so that they can do excellent work!

- **Overseeing Growbaby**

One of our exciting compassion outreach projects here at HVC is Growbaby. We provide clothing and equipment for 0-5 year olds and give to all who come through the door. But more than that, we focus on connecting and building relationships with the many parents, babies and toddlers who we welcome each week, by offering a listening ear, kind words, support and prayer.

- **Helping facilitate the Vineyard Discipleship Year Programme**

We currently have 2 amazing young adults participating in the Vineyard Discipleship Year Programme at HVC. You will be involved, alongside the Youth Pastor, in facilitating weekly teaching days, with resources provided by Vineyard Churches UK.

A Children's Ministry Stream will be made available for the 2026/2027 Discipleship Year cohort. Should someone take this, they would be able to assist you in your responsibilities for one day a week and you would be responsible for managing them.

- **Connecting with local primary schools through Faith in Schools**

Through a local charity, Faith in Schools, you would regularly (around 3 times a term) visit local primary schools to teach children about Jesus. Training can be provided if needed. You can find out more about Faith in Schools here: <https://www.faithinschools.co.uk/>

- **Running our toddler group**

We run a stay-and-play group for 0-5s every Friday in term time from 10 - 11.45 am, at the Stratford Site. This is a chance for pre-school children to come and play together and provides a community space for local parents. You will be responsible for the running of Highway Tots, including setting up/down, managing volunteers and connecting with local parents.

- **Planning and organising events**

Over the last few years we have been running 'Light Party' and 'Messy Easter' events at the Stratford Site, in collaboration with local churches. You would plan and organise these events, as well as any other events of your choosing!

- **Planning and leading all-age services**

The Sunday morning services at Stratford and Manor Park have approximately 3 to 5 all-age services per year, including Harvest and a Nativity. You will work with the senior pastor, site pastors and other members of the leadership team to plan and lead these services. There will also be opportunities to preach.

- **Safeguarding Lead (Children and Youth)**

You will be responsible for the safeguarding for all under 18s in the church. This includes carrying out DBS checks and safeguarding training and being the first point of contact for any safeguarding situations that arise, as well as supporting the Youth Pastor with safeguarding for the young people in the church.

Other responsibilities:

- Manage the Kids' Budget
- Represent the interests of the children in church life.
- Have a proactive stance towards personal development by reading, accessing training and seeking relationships with people in the next stage of ministry.
- Attend all staff meetings, away days and training as required.
- Play a full part as a member of the staff team, working collaboratively on shared goals and supporting wider ministries of the church as appropriate.

Competencies required (E - Essential; D - Desirable)

Skills

- Have good written and oral communication skills - **E**
- Clear evidence of planning, organising and office administration skills - **E**
- Be able to use initiative and work proactively. - **E**
- Ability to organise work and prioritise - **E**
- Be able to work under pressure and meet deadlines. - **E**
- Ability to Train, teach and mentor others - **E**
- Competent with the use of IT and Social Media - **E**

Knowledge

- Will have some understanding of Safeguarding procedures - **E**
- Training/qualification in children's work - **D**
- Microsoft Office (or equivalent) to Intermediate Level - **E**

Experience

- Have experience working with young people - **E**
- Have experience leading a team (preferably in a church setting)- **D**
- Experience of working well in teams - **D**
- A team player with a willingness to serve and learn - **E**

Gifts and temperament

- An ease of friendliness with children, young people, adults and parents - **E**
- Friendly, enthusiastic, approachable - **E**
- Strong initiative and networking skills - **D**
- Ability to approach confidential matters with discretion, sensitivity and diplomacy - **E**

In addition you must

- Be a passionate disciple of Jesus Christ, demonstrating personal growth and accountability.
- We would also expect the successful candidate to attend and be a full member of HVC, including joining a Connect Group attending mid week prayer meetings where possible and joining in with the life of the church.

Approval

Senior Leadership Team

How to Apply:

Please submit your CV and a covering letter explaining your suitability for this role to

irma@highwayvineyard.org

Applications close at 12.00pm on Friday 30th January, 2026